Teamwork

Professionalism

Teamwork refers to the willingness of a group of people to work together to achieve a common aim.

Leadership Skills

Interpersonal Skills

Knowledge

Learn the value of teamwork and become an effective team member



Learning Outcomes

Skills

Become well acquainted with other team members to create a spirit of cooperation and interdependence

The

ATVET

Soft Skills

Wheel



Attitudes

Communication Skills

Can relate well to team members from different backgrounds

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Workplace Ethics

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Leadership Skills

Leadership skills are the tools, behaviour and capabilities that a person needs in order to be successful in motivating and directing others.

Communication Skills

Learning Outcomes



Teamwork

Knowledge

Understand what leadership is and how it is important for teamwork



Skills

Acquire leadership traits and apply them when leading teams or groups



Attitudes

Comfortable leading a variety of teams to complete assigned tasks; appreciates the importance of leadership for teams and groups

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Professionalism

The **ATVET Soft Skills** Wheel



Flexibility / Adaptablity



giz

Morkplace Ethics

problem-solving Skills

Creative History

Communication Skills

Problem-solving Skills

Leadership Skills

Communication is when two or more people share their knowledge, feelings, ideas and information to reach a common understanding of the meaning, intent and usefulness of a message.

Learning Outcomes



Knowledge

Understand the nature and importance of communication



Skills

Acquire communication techniques and apply them to business growth



Attitudes

Can confidently and effectively communicate with and in teams

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Teamwork

The
ATVET
Soft Skills
Wheel









Interpersonal Skills

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Creative Thinking

Problem-solving Skills

Communication Skills

Problem-solving skills are cognitive processes specifically aimed at finding solutions to problems and devising strategies to achieve a goal.

Creative Thinking

Workplace Ethics

Leadership Skills



Knowledge

Learn about the important steps and cycles of problem-solving skills



Learning Outcomes

Skills

Acquire problem-solving skills for the workplace



Attitudes

Can comfortably identify problems and develop the steps and methods to solve them; appreciates the importance of problem-solving skills in the workplace Flexibility Aggoration Aggorates

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Professionalism

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Creative Thinking

Problem-solving Skills

Creative thinking is the ability to make or do something new - whether an object, a skill or an action - that is useful and valuable for others. Workplace Ethics

Communication Skills

Knowledge

Acquire creative-thinking skill sets and understand their importance in problem solving



Learning Outcomes

Skills

Develop creative-thinking skill sets for the workplace



Attitudes

Can comfortably identify problems and adopt creative thinking skills sets in solving said problems

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Teamwork





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Flexibility / Adaptability

Workplace Ethics

Workplace ethics are the moral principles that guide a person's actions in the workplace.

Flexibility Adabtability

Creative Thinking

Learning Outcomes





Learn about workplace ethics and their importance for employees in business



Skills

Develop composite workplace ethics, such as a positive attitude, reliability, integrity, discipline, teamwork and punctuality



Attitudes

Can comfortably identify workplace ethic violations and how not to break rules of workplace ethic

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Problem-solving Skills

The **ATVET Soft Skills** Wheel







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Leadership skills

Heamwork

Flexibility / Adaptability

Morkplace Ethics

Flexibility or adaptability is the ability to modify one's thinking, attitudes or behaviour to best suit current or future environments, and to handle multiple goals, tasks and inputs while adhering to time, resource and system constraints.

Interpersonal Skills

Learning Outcomes



Knowledge

Learn about the skills of adaptability and flexibility that are needed both in the workplace and for life



Skills

Acquire the skills to be able to adapt to change in the workplace

The

ATVET

Soft Skills

Wheel



Attitudes

Can comfortably adapt to changing work environment

Properties Skills

Creative Thinking

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Interpersonal Skills

Interpersonal skills are the qualities, behaviour and abilities of employees to relate to and interact with others while performing their jobs.

Professionalism

Adaptability Adaptability Adaptability

Workplace Ethics

Learning Outcomes



Knowledge

Learn about the importance of interpersonal skills in the workplace



Skills

Acquire relevant interpersonal skills, such as listening, questioning and appropriate responses to body language



Attitudes

Can easily apply acquired interpersonal skills in business life

Creative Thinking

The
ATVET
Soft Skills
Wheel









Problem-solving Skills

commication skills

Teamwork

readers.

professionalism

Professionalism encompasses personal qualities and behaviour that demonstrate commitment to performing a particular job effectively.

Teamwork

Learning Outcomes



Interpersonal skills

Knowledge

Learn about the importance and development of required professional attributes and behaviour



Skills

Acquire relevant professional skills and attributes



Attitudes

Leadership Skills

Can comfortably behave professionally in all job settings

Morkplace Ethics

Flexibility / Adaptability

The **ATVET Soft Skills** Wheel









Creative Thinking

Problem-solving Skills